

County Buildings, Stafford
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Pensions Board

Friday, 27 September 2019

1.00 pm

Ivanovo Room - County Buildings

John Tradewell
Director of Corporate Services
19 September 2019

A G E N D A

1. **Apologies**
2. **Declarations of Interest**
3. **Minutes of the meeting held on 28 June 2019** (Pages 1 - 2)
4. **Minutes of the Joint Meeting of the Pensions Committee and Pensions Board held on 12 July 2019**
5. **Matters arising from:**
 - Pensions Committee – Minutes of the Meeting held on 28 June 2019
 - Pensions Committee – Held on 27 September 2019
6. **Appointment of Pensions Board Members** (Pages 3 - 6)

Report of the Chairman
7. **Dates of Future Meetings**
 - 8 November 2019 (Joint training with the Pensions Committee)
 - 17 December 2019
 - 27 March 2020

8. **Exclusion of the Public**

The Chairman to move:-

‘That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) indicated below’.

PART TWO

9. **Exempt Minutes of the Meeting held on 28 June 2019** (Pages 7 - 8) (Exemption paragraph 3)

10. **Exempt Matters arising from** (Exemption paragraph 3)

- Pensions Committee – Exempt Minutes of the Meeting held on 28 June 2019
- Pensions Committee – Meeting held on 27 September 2019

Membership	
Gordon Alcott	Ian Jenkinson
Rachel Bailye (Appointment to be confirmed)	Tim Legge
Rob Birch (Appointment to be confirmed)	Kate Salter

Note for Members of the Press and Public

Filming of Meetings

The Open (public) section of this meeting may be filmed for live or later broadcasting or other use, and, if you are at the meeting, you may be filmed, and are deemed to have agreed to being filmed and to the use of the recording for broadcast and/or other purposes.

Recording by Press and Public

Recording (including by the use of social media) by the Press and Public is permitted from the public seating area provided it does not, in the opinion of the chairman, disrupt the meeting.

Minutes of the Pensions Board Meeting held on 28 June 2019

Present:

Gordon Alcott
Ian Jenkinson (Chairman)

Tim Legge

PART ONE

22. Apologies

23. Declarations of Interest

There were no declarations of interest on this occasion.

24. Minutes of the Meeting held on 15 March 2019

The Board were informed that there have been several expressions of interest for the vacancies on the Pensions Board and they will meet with the Chairman and Melanie Stokes, Head of Treasury & Pensions on 19 July 2019. It was also reported that Cllr Gordon Alcott has been reappointed to the Pensions Board as the elected local authority representative for a further four years.

RESOLVED – That the minutes of the meeting held on 15 March 2019 be confirmed and signed by the Chairman.

25. Matters arising from Pensions Committee meetings on 15 March 2019 and 28 June 2019

The Board were informed that the Pensions Committee had requested that the Board continue to undertake light touch scrutiny of the Fund's Risk Register.

RESOLVED – That the Pensions Board continue to undertake light touch scrutiny of the Fund's Risk Register.

26. Pensions Board Annual Report 2018/19

The Board were presented with the Draft Pensions Board Annual Report 2018/19 for comments and approval.

RESOLVED – That the Pensions Board Annual Report be approved.

27. Dates of Future Meetings

The dates of the future meetings were highlighted to the Board. The Board requested early sight of the meeting dates for the next financial year, even if these were provisional.

The Chairman explained that he would not be available for the December meeting.

RESOLVED – That (a) the dates of the future meetings be noted.

(b) an indication of meeting dates for 2020/21 be provided and sent to the Pensions Board.

28. Exclusion of the Public

RESOLVED – That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 indicated below.

29. Exempt Minutes of the Meeting held on 15 March 2019

(Exemption paragraph 3)

30. Exempt Matters Arising From Pensions Committee meetings on 15 March 2019 and 28 June 2019

(Exemption paragraph 3)

31. Pension Fund Audit Reports

(Exemption paragraph 3)

Chairman

PENSIONS BOARD – 27 SEPTEMBER 2019

Report of the Chair of the Pensions Board

APPOINTMENT OF PENSIONS BOARD MEMBERS

Recommendation of the Chair

1. That the Pensions Board approves:
 - (a) the re-appointment of Councillor Gordon Alcott to the Board as an Employer Representative, representing Elected Local Authority Councillors;
 - (b) the appointment of Rachel Bailye to the Board, as an Employer Representative, representing smaller employers within the Staffordshire Pension Fund;
 - (c) the appointment of Robert Birch to the Board, representing Scheme Members; and.
 - (d) that nominations be sought via the Staffordshire Chief Finance Officers Group (SCFOG) for a further representative for Scheme Employers.

Background

2. The Board will be aware that the 4-year term of office for several Board members expires this year and that a report about succession planning was presented and approved by the Board at its meeting on 15 March 2019.
3. The recommendation of that report was that nominations be sought from the Scheme Employers for two “officers of a scheme employer” representatives, one nomination from the District Councils for the “elected local authority Councillor” representative and expressions of interest for one active or deferred scheme member.
4. The outcome of this was that nominations were received for all vacancies.
5. The Staffordshire Leaders and Chief Executives nominated Councillor Gordon Alcott as the elected local authority Councillor. Scheme Employers also nominated suitable candidates as both “officers of a scheme employer” and the “active scheme member” category.

Recruitment and Appointment Process

6. It is recommended that the nomination by the Staffordshire Leaders and Chief Executives is accepted and Councillor Gordon Alcott, who is an elected Councillor for Cannock Chase District Council, will represent elected local authority Councillors for a 4-year term to 2023.

7. The nominees from the Scheme Employers were invited to meet with the Scheme Manager and Board Chair, where the role and responsibilities of a Board Member were discussed. Following these meetings two people were offered an appointment (subject to the Board's approval) and they have accepted:
- Rachel Bailie, the Chief Operating Officer of the Staffordshire University Academies Trust, who is an officer of a Scheme Employer and an active scheme member will represent the Scheme Employers for a 4-year term to 2023; and
 - Robert Birch, a Forensic Officer with the Staffordshire Police Service, who is an active scheme member will represent scheme members for a 4-year term to 2023.

Vacancy

8. One vacancy remains for Scheme Employers and nominations will be sought via the Staffordshire Chief Finance Officers Group (SCFOG) for a representative.
9. The overall composition of the Board is shown in Appendix 2.

Ian Jenkinson Chair of the Staffordshire Pensions Board

Contact Michael Bradbury
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Background Documents None

Equalities implications: There are no direct equality implications arising from this report.

Legal implications: The legal implications are covered in the body of the report.

Resource and Value for money implications: There are no direct resource and value for money implications arising from this report.

Risk implications: There are no risk implications arising from this report.

Climate Change implications: There are no direct climate change implications arising from this report.

Health Impact Assessment screening – There are no health impact assessment implications arising from this report.

Appendix 2

Schedule of Board Members as at March 2019

Name	Date Appointed	Status	Term end	Appointment process
Gordon Alcott	June 2015	Employer Representative Elected local authority Councillor	2019	Proposed by the Staffordshire Leaders and Chief Executives
Tim Legge	June 2015	Scheme Member Representative Pensioner member	2019	Appointed by the Administering Authority following public advert seeking expressions of interest
Ian Jenkinson	June 2015	Scheme Member Representative Pensioner member Board Chair	2019	Appointed by the Administering Authority following public advert seeking expressions of interest
Kate Salter	June 2017	Scheme Member Representative Trade Union representative	2021	Appointed by the Administering Authority following consultation with Trade Unions
Vacancy (from December 2018)		Employer Representatives Officer of a Scheme Employer		Appointed from a Scheme Employer
Vacancy (from December 2018)		Employer Representatives Officer of a Scheme Employer		Appointed from Scheme Employers
No vacancy	Not filled	Undefined Member		No appointment made

Schedule of Board Members for 2019 to 2023

Name	Date Appointed	Status	Term end	Appointment process
Gordon Alcott	June 2019	Employer Representative Elected local authority Councillor	2023	Proposed by the Staffordshire Leaders and Chief Executives
Rachel Bailye	September 2019	Employer Representatives Officer of a Scheme Employer	2023	Appointed from a Scheme Employer
Vacancy		Employer Representatives Officer of a Scheme Employer		Appointed from Scheme Employers
Robert Birch	September 2019	Scheme Member Representative Active member	2023	Appointed by the Administering Authority following public advert seeking expressions of interest
Ian Jenkinson	June 2015	Scheme Member Representative Pensioner member Board Chair	2019, extended by one year to 2020	Appointed by the Administering Authority following public advert seeking expressions of interest.
Kate Salter	June 2017	Scheme Member Representative Trade Union representative	2021	Appointed by the Administering Authority following consultation with Trade Unions
No vacancy	Not filled	Undefined Member		No appointment made

Not for publication by virtue of paragraph(s) 3
of Part 1 of Schedule 12A
of the Local Government Act 1972

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